# Guidelines for Immigration Compliance and Reporting Requirements

Issued: November 2024



#### **Overview**

During the 2024 Session of the General Assembly, the Legislature enacted House Bill 1105. This bill enacted certain compliance requirements on law enforcement departments within the State, and now requires them to certify their compliance with the new provisions within the annual immigration compliance reporting process that is managed by the Department of Audits and Accounts.

The new reporting requirements have been incorporated into the immigration collection system. Additionally, the Department of Audits and Accounts has redesigned the system. This document provides you a step-by-step navigation through the redesigned collection system to assist you in completing the required annual report.

You may click within the Table of Content links to be directed to a specific section of the report.

#### Table of Contents

Creating an Account to Access the Immigration Collection System	Page 2
Home Page	Page 5
Section 1 – Enter/Confirm E-Verify Number	Page 6
Section 2 – Title 13: E-Verify Contractor Reporting	Page 7
Section 3 – Issuance of Business Licenses	Page 12
Section 4 – Title 50: Public Benefits	Page 17
Section 5 – Sanctuary Policy	Page 22
Section 6 – Title 35/42: Law Enforcement Reporting	Page 25
Report Completion	Page 37

\*Note: The screenshots included in this document are for example purposes only and do not reflect the actual responses of any entity referenced.

#### Creating an Account to Access the Immigration Collection System

You can access the Immigration Collection System here: <u>Georgia Department of Audits and Accounts</u> *The actual website is: https://www.audits.ga.gov/auth/login.aud.* When you enter this website, you will see the following page.

Depart	ment of Audits and Accounts Portal		Need Help?
	Alraady Banistered?	Create an Account First Name Last Name Phone Number	You can create an
Sign in here if you already have an account.	Email Password  StGN IN  Forgot Password?	Email Re-Enter Email Manager Email Password	account by completing this information.
		Re-Enter Paseword CREATE AN ACCOUNT	

Once you complete the required information to create an account, you will receive a notice that your account has been created and that you will receive an activation link via email.



Within 15 minutes, you should receive an email from the Department of Audits and Accounts. Please check your spam and junk mailboxes if you do not see it.

#### Here is an example of the email you will receive from the Department of Audits and Accounts.

Department of Audits and Accounts - Account Verification.



DOAA-NoReply To 🗢 Shannon Horner

#### Dear SHANNON.

You have setup an account with the Department of Audits and Accounts. Please activate your account by either clicking on the link below:

https://www.audits.ga.gov/auth/account/activate/4ccf25dc-531d-42f7-85d0-8cbface3f191

#### OR

you can manually go to https://www.audits.ga.gov/auth/account/activate 4 then, copy and paste the following code into the text field: 4ccf25dc-531d-42f7-85d0-8cbface3f191 Thank you very much!

You may activate your account by clicking the link or by entering the posted code on the website.



Once you have activated your account, you will be taken back to the submission portal.

At this point, you can log in using your email and the password you created.



Upon logging in, you will see the following screen. Although you now have an account, you will need to identify which collection systems for which you are requesting access.

Click the Immigration and Reform Act

C https://www.audits.ga.gov/auth/home/index	l	ρ A <sup>®</sup> ☆	¢D ۲	j⊨ @	è %	s	
Department of Audits and Accounts Portal	Home	Account	H	elp	Logo	ogout	
Your request has been successfully sent for additional	al access						
For security reasons it is best practice to review "Who has access" to your organization's submission data e application tile below to see a listing. If you see someone who no longer needs access or	ach year to lick the icc	o ensure that is col on by that person to	rect. Plea	se click f	the icon 👤	2 in the	
Below are the applications you currently have access to. Click the tile to enter the system.	ŀ	HI SHANNON F		R (not y	you? clic	Your screen will s now have access	how that you to your
Immigration and Reform Act Collection System The Immigration and		Need ac	HELP cess to	a differ	rent	entity's Immigrati Reform Act Collec System.	on and ction
To request access to an application click the tile below. Once you have access it		I Need	More Ac	cess			
Expenditures of Salary And Travel NPO Contract Data	i	Account → C	info cha lick <u>here</u>	nged? to upda	ate		
Federal Awards Submissions Submissions Submissions	I	→ s	imply cre	ate a n	iew		
Experiations of Stating And Travel NPO Contract Data Colored Association	•	Can't fin you nee → T name pl	d the en d? ry differe rasing	tity/app nt entity	y		

When you click on the tile, you will see the Immigration Collection System home page and you may begin entering/submitting your reports.

#### **Home Page**

You can access the Immigration Reporting Collection System by clicking this link: <u>Georgia Department of Audits</u> and Accounts. Please remember, you must have an active account to access the system. If you do not, please see the preceding section to create an account.

The Department of Audits and Accounts has updated the design of the collection system for 2024. When you access your account, you will see the following home page.

	Organization. Dekalb County	Submission Period. 2024 V	0 of 6 sections complete
	Enter/Confirm E-Verify Number	Title 13: E-Verify Contractor Reporting	Title 36-60-6: Issuance of Business Licenses
Welcome to the	Need Response 🛕	Need Response 🛕	Need Response 🛆
Department of Audits Immigration & Reform Act Collection System. Please complete all sections to the	O.C.G.A. §13-10-91 requires every public employer fo register and participate in the federal work authorization program and to post their federal work authorization number and date of authorization on their website. The program is operated by the Department of Aromeniand Security. If your entity has not yet enrolled, please click <u>Errollmain E.</u> <u>Verty, LE-Verty</u> .	O.C.G.A. §13-10-91 prohibits any public employer from entering into a contract for the physical performance of services unless the contractor registers and participates in the federal work authorization program. Annually, all public employers are required to provide a export of the Department of Audits and Accounts documenting compliance with this Code Section.	O.C.G.A. \$36-60-6(e) requires any county or municipal corporation that issues a business license, occupational tax certificate, or other document required to operate a business to verify the person seeking such license is authorized to use the federal work authorization program when hiring staff, provided the person does not meet one of the exemptions noted. Annualy, counties and municipal corporations are required to file a report with the
right in order to be compliant. If you need help	Title 50: Public Benefits Reporting	Title 36-80-23: Sanctuary Policy	Title 35/42: Law Enforcement Reporting
please see the menu links	Need Response 🛕	Need Response 🛕	Need Response 🛕
at the top of this page.	O.C.G.A. \$50-36-1(e) requires all entities providing or administering a public benefit to verify the lawful presence of persons applying for such benefits. All applicants must complete an affauti and provide either proof of citizenship or the systematic alien verification of entitlements number. Entities are required to confirm lawful presence of noncitizens through the federal SAVE program.	O.C.G.A. §38-80-23(b) prohibits any local governing authority from enacting, adopting, implementing, or enforcing any sanctuary polor, Sancharp policy is defined as any regulation, rule, polor, or practice which prohibits or restricts officials or employees from communicating accoperating with foreir of ficials of alw enforcement officers with regard to reporting immigration status information while adam within the scoor of official data.	During the 2024 Session of the General Assembly, the Legislature enacled legislation designed to strengthen compliance of laws relating to law enforcement with respect to legisl allens who are suspected of or have been convicted or criminal activity. Law enforcement agreemest are required to certify their compliance with these laws through the annual immigration compliance report submitted to the Devantment of Audits and Accounts.

For each section, the progress level will be stated:

- Need Response
- Started
- Confirmed
- Not Required (Used when an entity is exempt from a specific reporting requirement.)

When you hover over the white rectangular box with the title, you will receive a message to "click to enter the section."

We have also added some language explaining the purpose of the section.

A new section has been added to address the compliance and reporting requirements outlined in HB 1105, which was passed during the 2024 session of the General Assembly.

#### Section 1 – Enter/Confirm E-Verify Number

When you click in the rectangle, you will see a screen with your entity's E-Verify number and date of authorization. This information was populated from the most recent report submitted to DOAA.

Organization: Dodge County   Submission Period: 2024	
Confirm E-Verify Number   Step 1 of 1 Dodge County: <i>Need Response</i>	
Please provide / confirm an E-Verify number and authorization date for your organization:	
E-Verify Number: 95105 95106 Department of Homeland Security. If you cannot locate the number on your website, please contact your HR department to verify the information.	
Authorization Date: 01/29/2008 This is the date your entity was assigned an E-Verify number from the Department of Homeland Security.	
Do Not Qualify: D No E-Verify number has been assigned since the entity does not meet the criteria established by the Department of Homeland Security to obtain such number.	
Click "Confirm" if the information	on is correct.

If the information is not correct, or has not been entered, please enter correct information and click confirm. Your HR Department will know the entity's E-Verify number and date of authorization.

Once you click confirm, you will see the screen below, which notes who completed the section and the date/time of completion.

	Please provid	le / confirm an E-Verify n	umber and authorizati	on date for your organi	zation:
	🚺 The E-Verify	section for 2024 has beer	<b>completed</b> by <b>Carol S</b>	<b>:hwinne</b> on <b>10-20-202</b> 4	1 8:26 PM.
E-Verify Number:	j105 <b>i</b>	The entity's E-Verify is loc Department of Homeland department to verify the i	ated on your entity's web: Security. If you cannot lo nformation.	ite, along with the date of ate the number on your v	authorization from the vebsite, please contact your H
Authorization Date:	1/29/2008	This is the date your entit	y was assigned an E-Verify	number from the Departr	nent of Homeland Security.
Do Not Qualify: 🛛	1	No E-Verify number has b Department of Homeland	een assigned since the er Security to obtain such n	tity does not meet the crit umber.	eria established by the
		Go Home	Confirm (	2	

#### Section 2 – Title 13: E-Verify Contractor Reporting

When you click on the Title 13 tile on the home page, you will see the following screen. Step 1 of 3 requires you to answer whether or not your entity entered into any contracts for the "physical performance of services" during the reporting period.

	OCGA 13-10-91 prohibits any contractor from entering into a contract with a public employer for the "physical performance of services" unless the contractor registers and participates in the federal work authorization program.
I	OGGA 13-10-90 defines "physical performance of services" as the performance of labor or services for a public employer using a bidding process or by contract wherein the labor or services exceed \$2,499.99. Services include, but are not limited to, public works and construction, professional services, IT and maintenance services, support services, etc. The Code Section does allow for certain limited exceptions.
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Liberty County Board of Education) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Liberty County Board of Education) enter into any contracts for the "physical performance of services" as defined in O.C.G.A §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Liberty County Board of Education) enter into any contracts for the "physical performance of services" as defined in O.C.G.A §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Liberty County Board of Education) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Liberty County Board of Education) enter into any contracts for the "physical performance of services" as defined in O.C.GA. §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.

Note: When you see the lightbulb, we have offered some clarification and/or guidance regarding the compliance and reporting requirements.

When answering this question, the entity needs to respond on behalf of all components of the entity's official budget (for counties, this would include their county sheriff's office).

#### If you answer "Yes" to the Step 1 of 3 question...

Step 2 of 3 requires you to enter the contractor information.

Title 13 E-Verify Contr Dodge County:	actor Reporting <i>Started</i> (by Carol	Step 2 of 3: Submission Schwinne) 🕑	
Option 1: Upload a file         Select here to upload the defined file type. You can find the file format by following the instructions link at the top of this screen.         Vou will only be able to upload one file for your organization, if you need to add them using the direct entry.         Please select a file:       Choose file       No file chosen	OR	Option 2: Directly input your data  This option allows you to directly input your data into an online form within the system.	Here, you can upload a file with all contracts and required information (Option 1). Or, you can manually enter the data (Option 2). This process is consistent with previous years.
Upload File 🛟	Back ←	Add Record	

Here is an example of what you may see once you upload or manually enter contract information.

		Title 13 E-Verify Contractor R Dodge County: Startea	eporting   s I (by Carol Sci	Step 2 of 3: Submission			
	Name: E	-Verify: Error Catego	ry:Please	e select 🗸 Filter	Clear 1 total recor	rd(s)	
	Name	E-Verify Number	Exempt	Date of Contract	Contract Number	Contract Amount	
📕 🥖 ABG	C Contractor	1234567	No	10/20/2024	2024-2	\$10,000.00 🔀	
					Click "Nex reported a	t to Confirm" on Ill contracts.	ce you have
Delete All 😈 Ar	dd Record 🛨			← Back	Export ≣→	Next to Confirm	→

In Step 3, you will confirm your report. You will see information regarding the number of contracts reported.

	Title 13 E-Verify Contractor Reporting   Step 3 of 3: Confirmation Needed         Dodge County: Started (by Carol Schwinne)
Your entity (Do	dge County) <u>has entered</u> into contracts for the "physical performance of services" as defined in OCGA 13-10-90 during the reporting period (December 1, 2023 - November 30, 2024).
	You have input a total of 1 record(s) for Title 13     Please confirm your answers and click "Confirm" below to complete the process for this section.
	Back ← Confirm ⊘ ◀ "Confirm."

You will then see the final confirmation screen.

	Title 13 E-Verify Contractor Reporting   Step 3 of 3: <i>Confirmed</i> Dodge County: <i>Confirmed</i> (by Carol Schwinne)	
Your entity ([	Dodge County) <u>has entered</u> into contracts for the "physical performance of services" as defined in OCGA 13-10-90 reporting period (December 1, 2023 - November 30, 2024).	during the Click "Back" to return to the previous step.
	<ul> <li>You have input a total of 1 record(s) for Title 13</li> <li>The Title 13 section for 2024 has been completed by Carol Schwinne on 10-20-2024 8:54 PM.</li> </ul>	Click "Reset Status" to remove the confirmed status. Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the
	Back ← Reset Status 💍 Go Home 🛣	report.

If you answer "No" to the Step 1 of 3 question...

	OCGA 13-10-91 prohibits any contractor from entering into a contract with a public employer for the "physical performance of
	services unless the contractor registers and participates in the rederal work authorization program.
•	bidding process or by contract wherein the labor or services exceed \$2,499.99. Services include, but are not limited to, public works
	and construction, professional services, IT and maintenance services, support services, etc. The Code Section does allow for certain
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Dodge County) enter into any
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Dodge County) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. §13-10-90? "Entity" includes all divisions and
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Dodge County) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Dodge County) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. §13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.
	During the reporting period (December 1, 2023 - November 30, 2024), did your entity (Dodge County) enter into any contracts for the "physical performance of services" as defined in O.C.G.A. \$13-10-90? "Entity" includes all divisions and departments that are part of your entity's budget, including all law enforcement operations that are part of the entity's budget.

You will bypass Step 2 and be directed to Step 3 of 3.

Title 13	E-Verify Contractor Reporting   Step 3 of 3: <i>Confirmation Needed</i> Dodge County: <i>Started</i> (by Carol Schwinne)
Your entity (Dodge County) <u>has not entere</u> re Based on your and Please confirm yo	ed into contracts for the "physical performance of services" as defined in OCGA 13-10-90 during the eporting period (December 1, 2023 - November 30, 2024). swers, you are not required to submit any data for this reporting period. ur answers are correct and press "Nothing to Submit" to complete the process.
	Back ← Nothing to Submit 🚱
	If you are satisfied that your entity did not enter into contracts for the 'physical performance of services during the reporting period, click "Nothing to Submit."

This action will direct you to the final confirmation page for the Title 13 compliance reporting requirement.

# Final Confirmation Page

	Title 13 E-Verify Contractor Reporting   Step 3 o Dodge County: <i>Confirmed</i> (by Carol Schwinne	of 3: Confirmed
Your entity (Dodge County) <u>hav</u> i Based i The T	<u>s not entered</u> into contracts for the "physical performance reporting period (December 1, 2023 - Novembe on your answers, you are not required to submit any data itle 13 section for 2024 has been <b>completed</b> by <b>Carol Sch</b>	e of services" as defined in OCGA 13-10-90 during the er 30, 2024). If for this reporting period. awinne on 10-20-2024 9:01 PM.
"Back" will return you to the previous step.	Back ← Reset Status 🖒 G	So Home 🏠
"Reset Status" will remove the confirmed status and allow you to correct the information you provided.		Click "Go Home" if you are satisfied with your responses and want to return to the home



Your Home Page tile for Title 13: E-Verify Contractor Reporting will now show confirmed.

#### Section 3 – Issuance of Business Licenses

When you click on the Issuance of Business Licenses tile on the front page, you will be taken to the following screen. In Step 1 of 3, you will document whether your entity issued any business licenses during the reporting period. Please note, only counties and cities/municipalities are required to complete this section of the report. The home page for all other entity types will be noted as "Not Required."

	Title 36 lss Act	uance of Business Licenses   Step 1 of 3: <i>Opening Question</i> worth, City of: <i>Need Response</i> (by Carol Schwinne)	
-	OCGA 36-60-6 specifies that before a document required to operate a busi federal work authorization program c the person to businesses with 10 or fe	iny county or municipal corporation issues a business license, occur ness to any person, the person shall provide evidence that he or s or evidence that the provisions of this Code section do not apply. ewer employees.	upational tax certificate, or other she is authorized to use the The provision would not apply if
	During the reporting period ( issue any business licenses, business to a private employer	(December 1, 2023 - November 30, 2024), did your entity occupational tax certificates, or other documents(s) requ r that is required to utilize the federal work authorization provisions of Code Section 36-60-6? Yes No	y (Acworth, City of) nired to operate a o program under the
Click "Yes" or "N entity has issued during the repor	lo" to indicate if your d business licenses ting period.	Next →	Click "Next" after responding Yes or No.

#### If you answered "Yes" to the Step 1 of 3 question...

If you answered "Yes," you will be directed to Step 2 of 3. In this Step, you will enter all required information pertaining to the business licenses issued during the reporting period. This process can be completed through a file upload or you can manually enter information for each license issued.

Dodye Cour	nty: Started (by eri	maaayi 🕐
Option t: Upload a file                • Select here to upload the defined file type. You can find the file format by following the instructions link at the top of this screen.                 • You will only be able to upload one file for your organization. If you need to add more records after a file upload, you will be able to add them using the direct entry.                 Plasse select a file:               Choose File    No file choose	OR	Option 2: Directly Input your data  This option allows you to directly input your data into an online form within the system.
Upload File	Back ←	Add Record 💽

Once you have entered information for all licenses issued, you will be able to see the information entered/uploaded.

Name	Title 36 Issuance of Business Licenses   Step 2.         Dodge County: Started (by eric moody)         E-Venfy:         Enror Category:	of 3: Submission	Laf record(s)			
License/Certificate Number	Person Name	Business Name	E-Verify Number	Exempt		
12345	Sam Smith	Sam Smith Enterprises	1234567	No	×	
			lf your inform Confirm."	ation is	complete, click	:"Next to
Delete All 🤠 Add Record 🚭			← Back	Export	Next to Confirm →	

Step 3 of 3 is your confirmation page.

Title 36 Issuance of Business Licenses   Step 3 of 3: Confirmation Needed Dodge County: Started (by eric monity): ①	
Your entity (Dodge County) has issued business licenses, occupational fax certificates, or other documents(s) required to operate a business during the reporting private employer that is required to utilize the federal work authorization program under the provisions of Code s	rting period (December 1, 2023 - November 30, 2024 ) to a Section 36-60-6.
<ul> <li>You have input a total of 1 record(s) for Title 36</li> <li>Please confirm your answers and click "Confirm" below to complete the process for this section</li> </ul>	a.
Back ← Confirm 🥝	Please reverify you have entered all licenses issued during the reporting period. If your information is complete, click "Confirm."

Once you click "Confirm," you will receive a confirmation screen noting who completed the report, the date/time the report was completed, and the number of business licenses issued and reported.

	Title 36 Issuance of Business Licenses   Step 3 of 3: <i>Confirmed</i> Dodge County: <b>Confirmed</b> (by Carol Schwinne) ①	
Your entity (Dodge County) has issued business licenses, occupational private employer that is rec Vou have The Tirde	I tax certificates, or other documents(s) required to operate a business during the reporting peri quired to utilize the federal work authorization program under the provisions of Code Section 36 input a total of 1 record(s) for Title 36 36 section for 2024 has been <b>completed</b> by <b>Carol Schwinne</b> on <b>10-21-2024 10:19 AM</b> .	ad (December 1, 2023 - November 30, 2024 ) to a 5-60-6.
Click "Back" to return to the previous step. Click "Reset Status" to remove the confirmed		
status.	Back ← Reset Status 🔿 Go Home 🔏	
Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.		

#### If you answered "No" to the Step 1 of 3 question...

You will automatically be directed to Step 3 of 3 to confirm your response.

	Title 36 Issuance of Business Licenses   Step 3 of 3: <i>Confirmation Needed</i> Acworth, City of: <i>Started</i> (by Carol Schwinne)
Your entity (Acworth, City of) during the reporting pe	) <u>has not</u> issued business licenses, occupational tax certificates, or other documents(s) required to operate a business eriod (December 1, 2023 - November 30, 2024)) to a private employer that is required to utilize the federal work authorization program under the provisions of Code Section 36-60-6.
i Ba: i Ple	ased on your answers, you are not required to submit any data for this reporting period. ease confirm your answers are correct and press "Nothing to Submit" to complete the process.

The confirmation screen will appear noting who completed the section, the date/time, and a reconfirmation that you were not required to submit any data since your entity did not issue any business licenses during the reporting period.

	Title 36 Issuance Acworth, C	e of Business Licenses   S ity of: <i>Confirmed</i> (by Carol S	tep 3 of 3: <i>Confirmed</i> chwinne) ①	
Your entity (Acworth, City of) <u>has not</u> i during the reporting period (Dec	ssued business licer ember 1, 2023 - Nov authorization progra	ises, occupational tax cert vember 30, 2024)) to a pri im under the provisions o	ificates, or other documents( vate employer that is require f Code Section 36-60-6.	s) required to operate a business d to utilize the federal work
Based on you     The Title 36	ur answers, you are section for 2024 ha	not required to submit an sbeen <b>completed</b> by <b>Car</b>	y data for this reporting period	od. I <b>12:58 PM.</b>
Click "Back" to return to the previous step.	Back 🥌	Reset Status	Go Home	
Click "Reset Status" to remove the completed status.				
Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.				



Your Home Page tile for Title 36-60-6: Issuance of Business Licenses will now show confirmed.

#### Section 4 – Title 50: Public Benefits

This section requires entities to identify the public benefits they provide and to note whether the entity has SAVE authorization for each of the public benefits noted. This list is based on the list included in O.C.G.A. §50-36-1.

Step 1 of 4 requires your entity to mark "Yes" or "No" if you offer any of the public benefits noted on the screen.

Title 50 Public Benefits   Sep: 1 of 4 Opening Quantum         Accord: City of Need Requesse (by Call Solutions)         Ouring the reporting period (December 1, 2023 - Hovember 20, 2024) did your entity (Accords, City of) provide any public benefits as defined in Title 50? "Size to a box         Image: September 1         No."         No." <t< th=""></t<>
Cutring the reporting period (December 1, 2023 - November 19, 2024) did your entity (Aventh, City of) provide any public benefits as defined in Title 507 +5a to take  Ver  Te   - Addresson  - Addresson - Addresson  - Addresson - Addresson - Addresson - Addresson - Addresson - Addresson - Addresson - Addresson - Addresson - Addr
Respond "Yes" or       - Autorization conduct a commercial etterprise or takens         "No" to the question.       - Baining and the subscreament and temperate or takens         - DataBility asstance or Insurance       - Door payment asstance         - DataBility asstance or Insurance       - Door payment asstance         - DataBility asstance or Insurance       - Door payment asstance         - DataBility asstance or Insurance       - Door payment asstance         - DataBility asstance or Insurance       - Pool transpic         - Samp asstance       - Addres         - DataBility asstance or Insurance       - Soor sample         - Addres and asstance or Insurance       - Addres and asstance or takens         - DataBility asstance or rubability       - Registration of a regulated basines         - DataBility asstance or rubability       - Registration of a regulated basines         - Respond Core       - Registration of a regulated basines         - Same cetfords registed to conduct a commercial basines       - Improvery Additions and Interfacien card         - Same cetfords registed to conduct a commercial basines       - Improvey Additions for Haddy Facilies (XMF)
- Ruit and assisted housing     - Rejensation of a negative busines     - Ruit assistance or subsidy     - Ruitement busines     - Ruitement busines     - Subsigner or law     - Subsigner or     - Subsigner or law     - Subsigner or     - Subsigne

Please note that the Legislature added Apprenticeships to this list during the 2024 Session of the General Assembly.

#### If you answer "Yes" to the Step 1 of 4 question....

Step 2 of 4 will require you to note which of the public benefits are provided by your entity. Please mark all that are provided.



In Step 3 of 4, you will be asked to note whether your entity has SAVE authorization for each of the public benefits noted.

Title 50 Public Benefits   Step 3 of 4 Submissio Dodge County, <b>Stanted</b> by anic modely!		
For the benefits selected, please mark YES if you have received SAVE Program authorization to verify the applicant's lawfu Program authorization.	presence in the United States. Please mark NO If you have not received	SAVE
← Back Save 🗎 Save & Next St		Respond "Yes" or "No" to indicate if your entity has received SAVE Authorization for each public benefit noted. Then click "Save and Next Step."

Step 4 of 4 will provide you with a synopsis of the information you reported.

	Title 50 Public Benefits   Step 4 of 4: Confirmation Needed Dodge County: Started (by eric moody)
Your entity	Dodge County) has provided public benefits as defined in Title 50 during the reporting period (December 1, 2023 - November 30, 2024).
	<ul> <li>You have indicated that your entity provided 3 of the public benefits from those noted in O.C.G.A. §50-36-1(a)(4).</li> <li>Per this report, your entity has obtained SAVE Program authorization for 2 of these public benefits.</li> <li>Please confirm your answers and click "Confirm" below to complete the process for this section.</li> </ul>

Upon hitting the "Confirm" button, you will receive the confirmation page to show who completed the section, the date/time completed, and a synopsis of the information provided.

Title 50 Public Benefits   Surp 4 of 4: Conformed Disage County: Conformed by Cand Schwinzer	① You've completed this section
<ul> <li>Your entity (Dodge County) has provided public benefits as defined in Title 50 during the reporting period (December 1, 2023 - November 30, 202</li> <li>You have indicated that your entity provided 3 of the public benefits from those noted in O.C.G.A. 559-36-1(a)(4).</li> <li>Per this report, your entity has obtained SNUE Program authomation for 2 of these public benefits.</li> <li>The Title 50 section for 2024 has been completed by Carol Schwime on 10-21-2024 11:49 AM.</li> </ul>	Click "Back" to return to the previous step.
← tack Reset Status 🔘 Go Home 👸	Click "Reset Status" to remove the completed status. Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.

If you answer "No" to the Step 1 of 4 question...

Title 50 Public Benefits   9cp Acourts, City of . Need Requester	1 of & Opening Question (by Carol Schwinne)
During the reporting period (December 1, 2023 - November 30, 2024) did your entity ( $k$ Yes $\bigcirc$	Acworth, City of) provide any public benefits as defined in Title 507 Hse list below No 💿
Adult education     Autoritation to conduct a commercial enterprise or business     Business loan     Disability assistance or insurance     Foregy assistance     Gaming license     Health bearfilt     Loan guarantee     Occupational license     Public and assistance or vublidy     State grant or loan     Tax certificate required to conduct a commercial business     Unemployment Insurance	- Apprenticabilitys  - Subar screfflans, license, or registration - Cash allowance - Down payment assistance - Down payment assistance - Proof stamps - Grant - Mudicaid - Indexing Quarantee, or loan - Mudicaid - Registration of a regulated business - Registration of a regulated business - Registration of a regulated business - Reforment Dewnflan - State issued driver's license and identification card - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Waltare to work: - Temporary Assistance for Heedy Families (TANF) - Temporary Assistance - Temporary Assistance - Temporary Assistance -
Save & Next Ste	→      Click "Save and Next Step"

You will then be automatically directed to Step 4 of 4 to confirm you have nothing to submit.

Title 50 Public Benefits   Step 4 of 4: Confirmation Needed Dodge County: Started (by Carol Schwinne) ①	
Your entity (Dodge County) has not provided public benefits as defined in Title 50 During the reporting period (December 1, 2023 - November 30, 2024).	
<ol> <li>Based on your answers, you are not required to submit any data for this reporting period.</li> <li>Please confirm your answers are correct and press "Nothing to Submit" to complete the process.</li> </ol>	
← Back Nothing to Submit 🔗	If you are satisfied your "No" response is correct, click "Nothing to Submit."

You will then be directed to a confirmation page to confirm you have completed this submission requirement.

Title 50 Public Benefits   Step 4 of 4: Confirmed Dodge County: Confirmed (by Carol Schwinne)	
Your entity (Dodge County) has not provided public benefits as defined in Title 50 During the reporting period (Decemb	ber 1, 2023 - November 30, 2024).
The Title 50 section for 2024 has been completed by Carol Schwinne on 10-21-2024 1:	15 PM.
	Click "Back" to return to the previous step. Click "Reset Status" to remove the completed status.
Go Home 🔏	Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.



lawful presence of noncitizens through the federal SAVE

Your Home Page tile for Title 50: Public Benefits Reporting will now show confirmed.

#### Section 5 – Sanctuary Policy

Under State law, all public entities are prohibited from enacting sanctuary policies. Sanctuary Policies are policies that would prohibit or restrict officials or employees from complying with an immigration detainer notice or communicating or cooperating with federal officials or law enforcement officers with regard to reporting immigration status information when such official or employee is acting within the scope of their official duties.

In Step 1 of 2, each entity must certify whether they have or have not enacted a Sanctuary Policy for any part of the operations under their jurisdiction.

**Note to All Entities:** This section should be completed by someone in your entity that has policy making authority. This may require the entity to obtain credentials to the collection system for additional personnel.

**Note to Counties:** Each county sheriff's office will be required to certify whether they are in/not in compliance. Therefore, the county government may exclude the practices of their government's sheriff's office from their response.

Attention: This section addresses policies of the governmental entit	ity and should only be answered by persons who have authority to make policy decisions.	
OCGA 36-80-23 prohibits any local governing body from enacting, adopting, implementing or enforcing any sanctuary policy.		
Local governing body includes any political subdivision of this state, including any county, consolidated government, municipality, authority, school district, commission, board, or any other local public body corporate,		
communicating or cooperating with federal officials or law enforcement officers with regard to duties.	preporting immigration status information which such local official or employee is acting within the scope of his or her official	
Please provide your job title to be saved     with your response	ify that this entity (Dodge County):	
	ac not enacted or adopted a canctulary policy for any purpose or for any unit within the entity	
Certified by: Carol Schwinne	the charter of adopted a salicitatily policy for any parpose of for any anit main the chiefy.	

The name of the person who accessed the system will automatically appear in the "Certified By" section. This person will be required to record their job title.

Attention: This section addresses policies of the governmental entity and should only be answered by persons who have authority to make policy decisions.		
OCGA 36-80-23 prohibits any local governing body from enacting, adopting, implementing or enforcing any sanctuary policy.		
Local governing body includes any political subdivision of this state, including any county, consolidated government, municipality, authority, school district, commission, board, or any other local public body corporate		
communicating or cooperating with federal officials or law enforcement officers with regard to reporting immigration status information which such local official or employee is acting within the scope of his or her official duties.		
Please provide your job title to be saved with your response     I certify that this entity (Dodge County):		
Please provide your job title to be saved with your response     Certified by:     Card Schwinne     O has not enacted or adopted a sanctuary policy for any purpose or for any unit within the entity.		

Enter your entity's response, the certifier's job title, then click "Save and Next Step."

# Step 2 of 2 is the confirmation page.

Title 36-80-23 Sanctuary Policy   Step 2 of 2: <i>Confirmation Needed</i> Dodge County: <i>started</i> (by Carol Schwinne)
Dodge County <u>has not</u> enacted or adopted a sanctuary policy for any purpose or for any unit within the entity. Certified by: <u>Carol Schwinne</u> Title: <u>Executive Director</u>
Please confirm your answers and click "Confirm" below to complete the process for this section.
If you are satisfied with the entity's response, click "Confirm."

Your confirmation page will appear noting who completed the section, along with their title and date/time of completion.

Title 36-80-23 Sanctuary Policy   Step 2 of 2: Confirmed         Dodge County: Confirmed (by Carol Schwinne)	
Dodge County <u>has not</u> enacted or adopted a sanctuary policy for any purpose or for any unit u Certified by: <u>Carol Schwinne</u> Title: <u>Ex</u> The Sanctuary Policy section has been completed by <b>Carol Schwinne</b> on <b>10-21-2</b>	within the entity. escutive Director
← Back Reset Status 🕥 Go Home 者	Click "Back" to return to the previous step. Click "Reset Status" to remove the completed status. Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.



#### Section 6 - Title 35/42: Law Enforcement Reporting

This section has been added in response to legislation enacted during the 2024 Session of the General Assembly. Unless noted on your Home Page that this section is not required for your entity, you will be required to respond to two initial questions to determine whether further responses are necessary.

Please answer "Yes" or "No" to the following questions:

) Does your entity (University of Georgia) have a police department or have law enforcement personnel under your jurisdiction?	2) Does your entity (University of Georgia) operate a jail or detention center?
Entities should answer yes here if they operate a police department or have other law enforcement personnel OTHER THAN A SHERIFF'S OFFICE. Sheriff's Offices will report independently for this section. If a County has both a sheriff's office and a police department, it should answer yes for the police department.	Answer yes if the entity operates its own jail or detention center.

# For counties – Answer **yes** if your county operates a county police department. Answer **no** if the county operates with a sheriff's office only. Each sheriff's office is required to submit its own report for this section.

If you answer "No" to the first question, a "No" response will be automatically populated for the second question.

If you answer "Yes" to the first question, you will be directed to answer additional questions in Step 2 of 3. The questions you are required to answer will be based upon your response in Step 1. The system is designed to identify which questions you are required to answer based on your response. So, the only questions you will see in Step 2 of 3 are based specifically on how you answered these initial questions. Please answer all questions in Step 2 of 3 that appear in your entity's queue.

#### Option 1 – You answer "No" to Question #1.

University of Georgia: <i>Need Respons</i>	e (by Carol Schwinne)
1) Does your entity (University of Georgia) have a police department or have law enforcement personnel under your jurisdiction?	2) Does your entity (University of Georgia) operate a jail or detention center?
Entities should answer yes here if they operate a police department or have other law enforcement personnel OTHER THAN A SHERIFF'S OFFICE. Sheriff's Offices will report independently for this section. If a County has both a sheriff's office and a police department, it should answer yes for the police department.	Answer yes if the entity operates its own jail or detention center.
Save & Next Ste	$p \rightarrow$ Once both questions are answered "Save and Next Step."

In Step 1 of 3, if you answer "No" to question 1, a "No" response will automatically be populated into the second question on this page.

You will automatically be directed to Step 3 of 3 since you do not need to respond to any additional questions. This is your confirm step.

	Title 35/42 Law Enforcement   Step University of Georgia: <i>Started</i> (by	9 3 of 3: Confirmation Needed y Carol Schwinne) 🕒	Response saved
Your entity (University of Go or law enforcemer	eorgia) <u>does not have</u> a police department It personnel under its jurisdiction.	Your entity (University c de	of Georgia) <u>does not</u> operate a jail or etention center.
	If you are finished, please click confirm below to the second	to confirm your responses for t	this section.
	← Back	Confirm 🧭	If you are satisfied your response is correct, click "Confirm."

You will then be directed to see the following screen noting who confirmed, along with date/time.

Title 35/42 Law Enforcement   Step 3 of 3: Confirmed         University of Georgia: Confirmed (by Carol Schwinne)	
Your entity (University of Georgia) <u>does not have</u> a police department or law enforcement personnel under its jurisdiction.	ersity of Georgia) <u>does not</u> operate a jail or detention center.
1 Thank you for confirming your entity does not have a police department or law enforcement personnel. No	further responses are needed to complete this section. Click "Back" to return to the previous step.
← Back Reset Status 🔵 Go Home 🖉	Click "Reset Status" to remove the completed status. Click "Go Home" to return to the Home Page of the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.

#### Option 2 – You answer "Yes" to Question 1 and "No" to Question 2.

Note: If your entity only has a holding cell that is used while prior to official transport and booking, please mark "No" to Question 2.

Organization Dodge County	Submission Period: 2024 V
Title 35/42 Law Enforcement   Step 1 c Dodge County: <i>Started</i> (by Carol S	of 3: Opening Questions
1) Does your entity (Dodge County) have a police department or have law enforcement personnel under your jurisdiction? Yes  No	2) Does your entity (Dodge County) operate a jail or detention center? Yes No ()
Entities should answer yes here if they operate a police department or have other law enforcement personnel OTHER THAN A SHERIFFS OFFICE. Sheriff's Offices will report independently for this section. If a County has both a sheriff's office and a police department, it should answer yes for the police department.	P Answer yes if the entity operates its own jail or detention center.
Save & Next Step	<ul> <li>Once both questions are answered, click</li> <li>"Save and Next Step."</li> </ul>

When you enter Step 2 of 3, you will be directed to a message clarifying who should be answering the questions included in this section. We recommend that an employee in law enforcement or an employee within the government who has authority to set policy complete the remainder of this section.

	Title 35/42 Law Enforcement   Step 2 of 3: Submission Dodge County: Started (by Carol Schwinne)	
	Please read before you complete this section	
STOP	This reporting requirement specifically addresses compliance with immigration laws by law enforcement personnel. This section of the report should be completed by a ranking member in law enforcement, or by leadership within the governmental entity (i.e., mayor, CEO, agency head, etc.)	

If necessary, your entity may need to obtain credentials for additional staff to ensure this section is completed by a ranking member in law enforcement or by someone in leadership within your organization. Instructions for obtaining credentials to this collection system are included in this document.

If you need to arrange for someone different in your organization to respond, please click the "Home" tab on the top of the screen. This will take you back to the home page. Once a ranking member of law enforcement or someone in leadership at your entity is ready to complete the section, they can access this section from the home page to complete the questions.

Organization: Dodge County  Submission Period: 2024	
Title 35/42 Law Enforcement   Step 2 of 3: <i>Submission</i> Dodge County: <i>Started</i> (by Carol Schwinne)	
Please read before you complete this section         Stop         This reporting requirement specifically addresses compliance with immigration laws by law enforcement personnel. This section of the report should be completed by a ranking member in law enforcement, or leadership within the governmental entity (i.e., mayor, CEO, agency head, etc.)	t by
Back ← Next →	If a member of law enforcement or entity leadership is currently working to complete this section, please click "Next" to continue to the additional questions.

Once you click Next, you will see the following questions.

Per O.C.G.A. \$35-1-17 (a), it is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal illegal aliens and require Georgia law enforcement officials to work in conjunction

with federal immigration authorities and to utilize all resources made available by the federal government to assist state and local law enforcement officers in the enforcement of the laws of this state and the United States.

Based on this intent, all entities that reported they have a police department or law enforcement personnel will be required to respond to additional questions related to new provisions in O.C.G.A. §35-1-17, as shown below. Please respond to each of the following questions.

Note: The name of the certifier will automatically be populated based on the name of the person who accessed this section. The person completing this section will be required to manually enter his/her title.

	24 🗸
Title 35/42 Law Enforcement   Step 2 of 3: Submission Dodge County: <b>Started</b> (by Carol Schwinne)	
It is the intent of the General Assembly to promote compliance with state law related to deterring the      presence of criminal illegal aliens. Please provide a response for each question.     Certified by: Carol Schwinne	your job title to be soved with your response  * Title: begin typing
In accordance with OCGA 35-1-17:	
Question	Answer Certified By
1 Certify that the entity has cooperated with federal authorities by sending, receiving, and maintaining information relating to the immigration status of any individual as reasonal needed for public safety purposes.	No O
2 I certify that the entity authorizes their officers to transport illegal aliens to a federal facility if there is verification that a person is an illegal alien and when authorized by a federal immigration detainer or federal arrest warrant.	Yes O Na O
3 I certify that the entity authorizes their officers to arrest persons based on such person's status as an illegal alien or for violation of any federal immigration laws.	Ves O No O
Organization: Dodge County Submission Perio	nd 2024 🗸
Organization: Dodge County Submission Perc Title 35/42 Law Enforcement   Step 2 of 3: Submission Dodge County: Started (by Carol Schwinne) ①	ad. 2024 🗸
Organization:       Dodge County       Submission Percention         Title 35/42 Law Enforcement   Step 2 of 3: Submission       Dodge County: Started (by Carol Schwinne)       Image: County: Started (by Carol Schwinne)         Image: The intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal llegal aliens. Please provide a response for each question.       Please	d: 2024
Organization       Dodge County       Submission Period         Title 35/42 Law Enforcement       Step 2 of 3; Submission         Dodge County: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)         It is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal lifegal aliens. Please provide a response for each question.       Please         In accordance with OCCA 35-1-17;	nd 2024
Organization       Dodge County       Submission Period         Title 35/42 Law Enforcement       Step 2 of 3: Submission         Dodge County: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)         Image: The intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal llegal aliens. Please provide a response for each question.       Please         Image: The accordance with OCGA 35-1-7;       Cuestion       Cuestion	t provide your job title to be soved with your response   The: Executive Director  Answer Certified By
Organization       Dodge County       Submission Period         Title 35/42 Law Enforcement       Step 2 of 3: Submission         Dodge County: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)         It is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal Regal allens. Please provide a response for each question.       Please         In accordance with OCCA 35-1-7:       Cuestion         In accordance with federal authonties by sending, receiving, and maintaining information relating to the immigration status of any individual as needed for public safety purposes.	t 2024   t provide your job title to be saved with your response t provide your job title to be saved with your response t Title: Executive Director  Answer Certified By Teasonably Teason
Organization       Dodge County       Submission Period         Title 35/42 Law Enforcement       Step 2 of 3: Submission         Dodge County: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)       Image: Started (by Carol Schwinne)         It is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal illegal aliens. Please provide a response for each question.       Please         In accordance with OCCA 33-17:       Cuestion       Cuestion         1       Icertify that the entity has cooperated with federal authonities by sending, receiving, and maintaining information relating to the immigration status of any individual as needed for public safety purposes.         2       Icertify that the entity authorizes their officers to transport illegal aliens to a federal facility if there is verification that a person is an illegal alien and when authorized by immigration detainer or federal arest warrant.	t 2024 V
Organization       Dodge County       Submission Period         It is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal itegal aliens. Please provide a response for each question.       Please         In accordance with OCGA 35-1-17:       Cuestion       In accordance with OCGA 35-1-17:         In accordance with OCGA 35-1-17:       Cuestion       I certify that the entity has cooperated with federal authorities by sending, receiving, and maintaining information relating to the immigration status of any individual as needed for public safety purposes.         I       Leverity that the entity authorizes their officers to arrest persons based on such person's status as an illegal alien or for violation of any federal immigration laws.	t 2024   t 2024  t

Once you click "Save" or "Save and Next Step" the "Certified By" column will be automatically populated.

	Organization: Dodge County	Submission Period: 2024	2
	Title 35/42 Law Enforcement   Step : Bodge County: <i>Started</i> (by Car	3 of 3: Canfirmation Needed ol Schwinne) 🕒	① Response saved
Your entity (Dodge County) <u>does have</u> a police depar under its jurisdictio	tment or law enforcement personnel	Your entity (Dodge Co	unty) <u>does not</u> operate a jail or detention center.
	<ul> <li>You've answered 3 of 3 required questions.</li> <li>If you are finished, please click confirm below to</li> </ul>	) confirm your responses for this secti	ion.
	← Back C	onfirm 🧭	If satisfied, click "Confirm"

Step 3 of 3 is your Confirmation Page. Please verify you are satisfied with your responses.

Your will receive a final confirmation page noting who completed the section, along with the date/time the report was confirmed.

Organization Coorga County 🗸 Submission Period. 2024 🗸	
Title 35/42 Law Enforcement   Stop 3 of 3: Conformed Disciple County: Conformed (by Caral Schwinne)	
Your entity (Dodge County) does have a police department or law enforcement personnel under its jurisdiction. Your entity (Dodge County) does not op	erate a juit or detention center.
<ul> <li>You've answered 3 of 3 required questions.</li> <li>Thank you for completing your certification of Title 35/42 reporting requirements. No further responses are needed to complete this section.</li> <li>The Law Enforcement section for 2024 has been completed by Carol Schwinne on 10-30-2024 824 PM</li> </ul>	
← Back Reet Status () Go Home 🕷	If you are satisfied with the response, click the "Go Home" button to
	return to the Home Page.



Your Home Page tile for Title 35/42: Law Enforcement Reporting will now show confirmed.

#### Option 3 – You answer "Yes" to Question 1 and "Yes" to Question 2.

Organization: Dodge County	Submission Period: 2024 V
Title 35/42 Law Dody C	Enforcement   Step 1 of 3: Opening Questions
1) Does your entity (Dodge County) have a police department or have law enforcement personnel under your jurisdiction? Yes  No	2) Does your entity (Dodge County) operate a jail or detention center? Vice
Entities should answer yes here if they operate a police department or have other law enforcement personal OTHER THAN A SHERUFT'S OFFICE. Shortf's Offices will report independently for this section. If a County has both a shortf's office and a police department, it should answer yes for the police department.	Anner yes if the entity operates its own juil or detentions center.
	Click "Save and Next Step" to move to Step 2.

When you enter Step 2 of 3, you will be directed to a message clarifying who should be answering the questions included in this section. We recommend that an employee in law enforcement or an employee within the government who has authority to set policy complete the remainder of this section.

	Organization: Dodge County 💙 Submission Period: 2024 🗸
1	Title 35/42 Law Enforcement   step 2 of 3: Submission Dodge County: Standard (by Carol Schwinne) (3)
	Please read before you complete this section This reporting requirement specifically addresses compliance with immigration laws by law enforcement personnel. This section of the report should be completed by a ranking member in law enforcement, or by leadership within the governmental entity (i.e., mayor, CEO, agency head, etc.)
	Back ← Mext →

If necessary, your entity may need to obtain credentials for additional staff to ensure this section is completed by a ranking member in law enforcement or by someone in leadership within your organization. Instructions for obtaining credentials to this collection system are included in this document.

If you need to arrange for someone different in your organization to respond, please click the "Home" tab on the top of the screen. This will take you back to the home page. Once a ranking member of law enforcement or someone in leadership at your entity is ready to complete the section, they can access this section from the home page to complete the questions.

Organization: Dodge County 💙 Submission Period. 2024 🗸	
Title 35/42 Law Enforcement   Step 2 of 3: Submission Design County: Started (by Carel Schwinne) ①	
Please read before you complete this section     This reporting requirement specifically addresses compliance with immigration laws by law enforcement     personnet. This section of the report should be completed by a ranking member in law enforcement, or by     leadership within the governmental entity (i.e., mayor, CEO, agency head, etc.)	
Back ← Next →	If a member of law enforcement or entity leadership is currently working to complete this section, please click "Next" to continue.

Once you click "Next," you will be directed to a series of questions.

Per O.C.G.A. §35-1-17 (a), it is the intent of the General Assembly to promote compliance with state law related to deterring the presence of criminal illegal aliens and require Georgia law enforcement officials to work in conjunction with federal immigration authorities and to utilize all resources made available by the federal government to assist state and local law enforcement officers in the enforcement of the laws of this state and the United States.

Additional provisions included in HB 1105 require entities that operate a jail or detention center to provide additional certifications in their annual report. Please respond to each of the following questions.

Note: The name of the certifier will automatically be populated based on the name of the person who accessed this section. The person completing this section will be required to manually enter his/her title.

Organization: Dodge County	Submission Period. 2024 V		
Title 35/42 Law Enfo Dodge County &	rcement   Step 2 of 3: Submission antel (by Carol Schwiene) (C)		
This the intent of the General Assembly to promote compliance with state law related to deterring the preserve of crimical illegal aliens. Please provide a merciral for each question.	Reser Certified by: Caroli Scholme	provide your job title to be sovied with your response * Title: [begin typing	
In accordance with OGGA 35-1-17, 42-3-115, 6, 42-4-46:			
Question		Answer	Certified By
I cartify that the entity has cooperated with federal authorities by sending, receiving, and maintaining information relating to the immigration status of any individual as reasonably needed for put	iblic safety purposes.	Ves O No O	
I centrify that the entity authorizes their officers to transport lilegal aliens to a federal facility if there is verification that a parton is an ilegal alien and when authorized by a federal immigration data	tainer or føderal arrett warrant.	Vies O No O	
I certify that the entity authorizes their officers to arrest persons based on such person's statut as an illegal alien or for violation of any federal immigration laws.		Nes 🔾 Nes 🔾	
Has the entity entered into a memorandum of agreement with the U.S. Department of Justice. Department of Homeland Security, or any other federal agency for the purpose of enforcing federal	limmigration laws?	Yes O No O	
I certify that the entry has honored and fulfiled all detailer notices issued by the federal government which requested the entry maintain temporary custody of an illegal alien.		Mes () No ()	
I certify that the entity has properly informed persons identified in an immigration detainer notice that they are being held pursuant to such notice.		Vice () No ()	
I certify that a reasonable effort was made within 48 hours of such person's arrival at the jail or determine facility to determine (a) the nationality of the person confined and (b) that the confined is	s not an illegal alien.	No U	

Please note, when you answer question #4, an additional question would pop up based on whether you answer yes or no.

If you answer "Yes" to Question #4 - You will need to provide the Date of the Memorandum.

If you answer "No" to Question #4 – You will need to respond whether the entity has sought a Memorandum of Understanding during the reporting period.

Both of these secondary questions will appear as Question 4.1.

Organization: Dodge County	Submission Period: 2024 V		
Trite 35,422 Law Enforce Oxdge County: Santh	ment   Sizy 2 of 3 Submission of (sy canal Schunne) ③		
D is the inter of the General Assembly to promote compliance with state two mixeds to determing the presence of criminal illegal aliens. Rease provide a response for each question.	Please provide yo Centified by: [Carol Schwinne	ur job tible to be soved with your response * Title: Executive Director	
In accordance with OCCA 35-1-17, 42-1-115, & 42-4-14.			
Question		Answer	Certified By
1 Certify that the entry has cooperated with federal authorities by sending, receiving, and maintaining information relating to the immigration status of any individual as reasonably needed for public	lic safety purposes.	Yes 💿 No 🔿	
2 Lently that the entity authorizes their officers to transport likegal aliens to a federal facility if there is verification that a person is an illegal alien and when authorized by a federal immigration deta	iner or federal arrest warrant.	Ves 🕢 No 🔿	
3 Lently that the entry authorizes their officers to arrest persons based on such person's status as an illegal alien or for violation of any federal immigration laws.		Ves 💿 No 🔿	
4 Has the entity entered into a memorandum of agreement with the U.S. Department of Justice. Department of Homeland Security, or any other federal agency for the purpose of enforcing federal in	mmigration laws?	Yes 🔿 No 💿	
4.1 Has the entity sought such memorandums of agreement during this reporting period?		Yes 🔿 No 💿	
5 I certify that the entry has honored and fulfiled all detainer notices issued by the federal government which requested the entry maintain temporary custody of an illegal alien.		Yes 💿 No 🔿	
8 I certify that the entity has properly informed persons identified in an immigration detainer notice that they are being held pursuant to such notice.		Ves 💿 No 🔾	
7 I certify that a reasonable effort was made within 48 hours of such person's annual at the jail or detention facility to determine (a) the nationality of the person confined and (b) that the confined is	not an illegal allen.	Ves 💿 No 🔾	
8 I certify that the entry sought the appropriate documentation to confirm nationality and adhered to State laws if it is determined that the person confined is an illegal alien.		Yes 💿 No 🔿	
€— Baci Sav 🛔	Save & Next Sap →	Click "Save and Nex are satisfied with the responses are corre	t Step" if you at your ct.

Clicking "Save" or "Save and Next Step" will automatically populate the "Certified By" column. If more than one person logged in to respond to the questions, the column would show which employee responded to each of the questions.

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	ter bat Saw 🗎	See 8 Not Day	Click "Save move to Ste confirmatio	e and Nex ep 3 of 3, on of the	t Step" to which is your report.

Step 3 of 3 will show the initial confirmation page.

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	The network of activity devices     Types are hadred place data under hadre to control place approach for this sector.	
	- ta Catto &	This screen will confirm whether you responded to all questions. If you are satisfied with your responses, click "Confirm."

# This is your final confirmation page.

	Organization (Donly County 😯 Submission (Venue 2018 😯	
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		Click "Back" to return to the previous step.
	← bal Bastbase () Griter 👸	Click "Reset Status" to remove the completed status. Click "Go Home" to return to the Home Page of
		the Collection System. Once you return to the Home Page, you will be able to access a new section of the report.

### Title 35/42: Law Enforcement Reporting

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During the 2024 Session of the General Assembly, the Legislature enacted legislation designed to strengthen compliance of laws relating to law enforcement with respect to illegal aliens who are suspected of or have been convicted of criminal activity. Law enforcement agencies are required to certify their compliance with these laws through the annual immigration compliance Your Home Page tile for Title 35/42: Law Enforcement Reporting will now show confirmed.

#### **Report Completion**

Once you have completed all required compliance reports, all tiles on the home page will indicate that your entity has completed the submission process for the reporting year.



#### **Final Thoughts:**

The website to access the Immigration Collection System is: Georgia Department of Audits and Accounts

All persons at your entity that need to complete one or more sections of the report should have their own credentials. If you do not have an account, click "Create an Account" once you access the link above.

Once your entity has completed all required sections of the report, your entity will receive an email confirming the report has been completed. All persons with an active account will receive an email confirming that all sections of the report have been completed.

All reports are due to the Department of Audits and Accounts no later than December 31<sup>st</sup> of each year.

The reporting period is December 1<sup>st</sup> – November 30<sup>th</sup>. Please ensure responses incorporate all data from this time period.

The system will be opened to entities on November 1<sup>st</sup>. Entities may begin entering data at this time. However, since the reporting period does not end until November 30<sup>th</sup>, no entity should confirm reports prior to December 1<sup>st</sup>.

If you have any questions about the compliance and/or reporting requirements, please email <u>immhelp@audits.ga.gov</u> for assistance.